

KSU Faculty Senate Meeting Minutes for 5/2/2011
Attendance (x=present; o=not present; s=substitute)

Name	Constituency/Roll	Attendance
B Bantwini for E.King-McKenzie	Elementary and Early Childhood Education	S
Doug Moodie	Management and Entrepreneurship	X
Gail Markle	Sociology and Criminal Justice	X
Stephen Braden	First Year Programs	X
Leigh Funk	Inclusive Education	X
Dick Gayler	Computer Science and Information Systems	X
Kevin Gwaltney	Chemistry & Biochemistry	X
Cindy Bowers	English	X
Xiao Huang	Economics, Finance and Quantitative	X
Cherilyn Hultquist	Health, Physical Education and Sport	X
Jackie Jones	Nursing	X
Susanne Kelley	Foreign Language	X
Teresa Banker	Mathematics and Statistics	X
Alison Mann	Music	O
Robert C. Paul	Biology and Physics	X
Jamie Bullins	Theatre and Performance Studies	X
Arjan Raven	Accounting	X
Susan Rouse	History and Philosophy	X
Barbara Salyer	Secondary and Middle Grades Education	X
Vanessa Slinger-Friedman	Geography & Anthropology	X
Deborah N. Smith	University Studies	X
Keith Smith	Visual Arts	X
Randy Stuart	Marketing and Professional Sales	X
Doc Holliday	Education Leadership	X
Carol Collard	Human Services	X
Chuck Aust	Communication	X
Chris Ziegler	Psychology	X
Ulf Zimmermann	Political Science and International Affairs	X
Veronica Trammell	Administrators Senate	X
Ellen Jones	Staff Senate	O
Queen Okoro	Student Government	O
Visitors		
Jorge Perez	Faculty Exec Asst. to the President	X
Raj Veliyath	Fac Exec Asst to Provost	X
Thierry Leger	CHSS Dean's Office	X
Stephen C. Gay	FERPA Awareness Presentation	X
Vaughn Williams	Director of Athletics	X
Kim West	Registrar	X

Randy Stuart called the meeting to order.

Approval of Minutes: There were no revisions requested to minutes. Motion was made by Chris Ziegler to accept the minutes as read; 2nd by Vanessa Slinger-Friedman. Motion was carried.

Information Items:

Introduction of new Athletics Director/Vaughn Williams: Vaughn Williams introduced himself and gave a brief overview of his history, both academic and employment. He also discussed his belief that KSU's athletes should be champions of the classroom, of the community, and of the field. He will maintain the focus on academic achievement in our athletes and announced that 70% of KSU's athletes currently have GPA's of 3.0 or higher.

FERPA (Family Educational Rights and Privacy Act) Awareness Month at KSU/Veronica Trammell: Kim West is putting together a number of resources to increase faculty's awareness of FERPA, including an online tutorial that contains all the rules and regulations; a handout to accompany the tutorial; a number of workshops such as "Data Security & You", and "Computer Security & You". Additionally, Stephen Gay is working with deans to identify data that needs to be eradicated from faculty computers, such as social security numbers, bank account numbers, etc. Software will identify the data but it will be the faculty members' decision about whether to delete or not. A reminder that posting student information on office doors or other public displays is a violation of FERPA. FERPA is a federal initiative and supersedes any opposing institutional provision.

Randy Stuart made the announcement that the Faculty Senate is a representative group. Visitors are welcome. However, any concerns they have should be voiced to their Faculty Senator. If time permits during the senate meeting, concerns may be addressed to Senate. Senate President must first recognize the speaker.

Liaison and Committee Reports:

Administrators Senate Liaison/Debbie Smith: Dr. Papp shared with the Administrators Senate the information shared at the Faculty Senate's last meeting. Susan Blake informed the group that the Lawful Presence Verification process has been approved. Students admitted to KSU in the fall 2011 semester or later will be required to prove they are here legally via driver's license or birth certificate. 72% of our student body has already completed this requirement. Students will be allowed to go to orientation but will not be allowed to enroll in classes until this requirement is met.

Staff Senate Liaison/Jamie Bullins: Nothing new to report.

Student Government Liaison/Chris Ziegler: Nothing new to report as the last meeting of the semester was a celebration.

Old Business:

+/- Grading/Doug Moodie: 60% of faculty responded to the email survey. Of these, 62.4% voted yes to +/- grading in the undergraduate program; 56% voted yes to +/- grading in the graduate program. Many comments were made in the survey. A committee will be formed in the fall to analyze information, create a policy document, which will then be brought before the Senate.

Policy on Facility Usage and Building Access/Randy Stuart: This policy is before the Senate for 2nd reading. Many concerns were expressed about the background checks required. This has implications for collaboration with colleagues from other institutions and others. Concerns were expressed about the background check itself due to questions related to race and gender. Who pays for these background checks when non-KSU employees or students are involved? Due to the concerns about this matter, R. C. Paul moved to delay the 2nd reading until additional information could be obtained. This was 2nd by Theresa Banker. Vote carried.

Theresa Banker reported that KSU is #1 in Teacher Preparation with KSU preparing the largest number of teachers in the State of Georgia, more than UGA, GA State, University of West GA, or any other GA institution.

Policy on After-Hour Access to University Facilities/Randy Stuart: Confusions abound on the origin of this policy. It appears that it was approved by the Cabinet; however, no one was informed of it. This policy has an impact on faculty and should have been brought before the Faculty Senate prior to approval.

Faculty Handbook/Chris Ziegler: Faculty Handbook revisions presented for 2nd reading. A brief summary of changes made in each Section presented.

- Section 3: Shared Governance and Committees of KSU. Vote carried to approve.
- Section 4: Workload and Institutional Expectations. Since last reading, ahCATE materials removed. A friendly amendment made to remove “of students” from the heading “Teaching, Supervising, and Supervising of Students” and accepted by both Kevin Gwaltney and Bongani Bantwini (on behalf of Ethel King-McKenzie). Vote carried to approve as amended.

- Section 5: Review and Evaluation of Faculty Performance. Rewording of 2 provisions (fields of music, etc.; who is eligible to serve on T&P committees) for clarity made as friendly amendments. These were accepted by Kevin Gwaltney and Bongani Bantwini (on behalf of Ethel King-McKenzie). Vote carried to approve as amended.

Randy Stuart thanked all Senators for their hard work this year. Chris Ziegler thanked Randy Stuart for excellent leadership this year.

Arjan Raven made the motion to adjourn, seconded by Cindy Bowers, carried.

Meeting adjourned by Randy Stuart at 4:45.