

**KSU Faculty Senate Meeting Minutes for 10/11/2010**  
**Attendance (x=present; o=not present; s=substitute)**

<b>Name</b>	<b>Constituency/Roll</b>	<b>Attendance</b>
Ethel King-McKenzie	Elementary and Early Childhood Education	<b>X</b>
Doug Moodie	Management and Entrepreneurship	<b>X</b>
Jennifer McMahon-Howard	Sociology and Criminal Justice	<b>X</b>
Stephen Braden	First Year Programs	<b>X</b>
Leigh Funk	Inclusive Education	<b>X</b>
Dick Gayler	Computer Science and Information Systems	<b>X</b>
Kevin Gwaltney	Chemistry & Biochemistry	<b>X</b>
Cindy Bowers	English	<b>X</b>
Xiao Huang	Economics, Finance and Quantitative	<b>X</b>
Cherilyn Hultquist (JC Bradbury)	Health, Physical Education and Sport	<b>S</b>
Jackie Jones	Nursing	<b>X</b>
Susanne Kelley	Foreign Language	<b>X</b>
Teresa Banker	Mathematics and Statistics	<b>X</b>
Alison Mann	Music	<b>X</b>
Robert C. Paul (Mike Dias)	Biology and Physics	<b>S</b>
Jamie Bullins	Theatre and Performance Studies	<b>X</b>
Arjan Raven (Radwan Ali)	Accounting	<b>S</b>
Susan Rouse	History and Philosophy	<b>X</b>
Barbara Salyer	Secondary and Middle Grades Education	<b>X</b>
Vanessa Slinger-Friedman	Geography & Anthropology	<b>X</b>
Deborah N. Smith	University Studies	<b>X</b>
Keith Smith	Visual Arts	<b>X</b>
Randy Stuart	Marketing and Professional Sales	<b>X</b>
Doc Holliday	Education Leadership	<b>X</b>
Carol Collard	Human Services	<b>X</b>
Chuck Aust	Communication	<b>X</b>
Chris Ziegler	Psychology	<b>X</b>
Ulf Zimmermann	Political Science and International Affairs	<b>X</b>
Veronica Trammell	Administrators Senate	<b>X</b>
Ellen Jones	Staff Senate	<b>O</b>
D. Robinson (Queen Okoro)	Student Government	<b>S</b>
<b>Visitors</b>		
Jorge Perez	Faculty Exec Asst. to the President	<b>X</b>
Ken Harmon	Interim Provost & VP for Academic Affairs	<b>X</b>
Raj Veliyath	Fac Exec Asst to Provost (Academic Affairs)	<b>X</b>
Charles Amlaner	Vice President for Research Grad Dean	<b>X</b>
Valerie Whittlesley	Academic Affairs	<b>X</b>
Clayton Dean	Internal Audit	<b>X</b>
Karim Ismaili	CHSS Dean's Office	<b>X</b>

Randy Stuart called the meeting to order.

**Approval of Minutes:** Keisha Hoerner attended on behalf of Stephen Braden at the September meeting. No other corrections requested. Motion made, seconded, and passed to accept with the correction.

Randy announced that every department should confirm that their by-laws are up-to-date and posted on the website.

Randy provided follow up on the dependent audit that BOR initiated last academic year. Approximately 3500 people were found to be ineligible for dependent healthcare coverage based on the audit. Approximate cost of the audit \$282,000; approximate savings by removal of ineligible dependents \$6.7 million. A significant savings to BOR resulted.

### **Information Items:**

ITAC/Radwan Ali: Purpose of ITAC (Information Technology Advisory Committee) is to advise KSU's Chief Information Officer of technology needs of the campus. Committee comprised of 17 members representing faculty (1 representative from each college), staff, and students. These faculty representatives should facilitate communications between college and ITAC. [inform.kennesaw.edu](http://inform.kennesaw.edu) is a communication venue for technology rollouts and training information. Please communicate in professional and civilized manner. Apps for mobile devices: Each department is welcome to pursue independently with freedom to tailor as desired. Email space: increased to 2 gbytes (previously 1 gbyte).

University-wide Competencies/Leigh Funk: SACS has mandated the identification of a set of university-wide learning competencies. A draft of the proposed competencies and the process involved will be distributed to faculty via Faculty Digest. We need to encourage faculty to join in the dialogue about these competencies. There will only be a two –week time period for this discussion to take place, 10/15 – 10/30.

Internal Auditing at KSU/Clayton Dean: Internal Audit Department conducts audits, consultations, investigation, education, & training. Brochure describing purpose, role, and responsibilities of this department distributed. Additional information available at [web.kennesaw.edu/internal\\_audit](http://web.kennesaw.edu/internal_audit) or by calling 770-420-4737.

### **Liasion and Committee Reports:**

Administrators Senate, Debbie Smith: Increase in healthcare insurance premiums, ranging from 8.3% - 9.7%. Open enrollment 10/25 – 11/19. Information will be distributed via email.

Staff Senate, Jamie Bullins: KSU has a new payroll manager, Brad Smith.

Student Government, Chris Ziegler. Dr. Papp presented information on football. Students made a resolution on the HEOA (Higher Education Opportunity Act). They support early book ordering wholeheartedly and believe that it will reduce their expenditures on books overall.

### **New Business:**

Two faculty members are needed to serve on the Foundations of Excellence – First Year Student Self-Study Steering Committee and one is needed to serve on the Phase 3 Student Center Renovation Committee. Receiving no volunteers, Randy will solicit through Faculty Digest.

### **Old Business:**

Digital Measures/Ken Harmon, Charles Amlaner

Dr. Harmon wanted to reopen the conversation. Although all parties were well-intended, clearly there were some mistakes made. Faculty should have been more involved with the process throughout. It is his preference that we continue with plans to utilize Digital Measures this fall; however, in order to protect the vulnerable (i.e. those faculty going up for tenure and/or promotion), a parallel system (paper and electronic) of student evaluations can be utilized if desired.

Dr. Amlaner acknowledged the mistakes made and offered his apologies. To move forward, placing faculty CVs in DM at present should be considered voluntary. We will continue to explore implications to faculty. He concurred with Dr. Harmon about parallel systems being used when needed.

Apologies were extended by Kevin Gwaltney and Val Whittlesley for any possible culpability on their parts.

To move forward, commitment was made that presentations will be made to chairs and deans about interpreting low response rates and the appropriateness of running parallel systems. We will use the mistakes made as a learning experience. We will continue to explore information about appropriate ways to increase response rates.

Randy Stuart stopped the meeting at 4:45 PM. This issue continues to warrant further discussion. Faculty Senate Executive Committee will discuss and determine how to proceed with this issue. Meeting adjourned at 4:50 pm.

Respectively submitted by Jackie H. Jones