**Faculty Senate Agenda on 1/27/14**

HS 1002 3:30 – 4:45 p.m.

**PREVIOUS MINUTES**

**1. Approve 11/18/13 minutes**

**OLD BUSINESS**

**1. Financial Aid Attendance Compliance Strategy** (K. West) First Reading

Starting this Spring 2013, for students who “stop attending” a course, but who do not officially withdraw, faculty may issue a grade of W or WF and note the last known date of attendance/academic activity. We still have the “NA” grade, which began in Fall 2013, for students who perform no academic work but remain on the roster at the end of the term.

**2. Emeritus Proposal** (Second Reading)

**NEW BUSINESS**

**1. Web Accessibility Statement and Compliance Strategy** (FSEC)

To ensure compliance with Section 508 and the requirement to provide reasonable accommodations to students when it comes to the accessibility of electronic information, a statement of compliance with accessibility requirements will be put online and a working group led by legal affairs that includes faculty will study the issue and make recommendations on compliance procedures by the end of Spring 2014. **Faculty Senators interested in serving on this working group, please email:** **Faculty\_Senate\_President@kennesaw.edu**

**2. Part-Time Faculty Council Handbook Change** (Y. Wichman)

The members of the PTFC have developed bylaws that require amendment to the language in the handbook to avoid conflict (terms of office and titles of officers).

**INFORMATION**

**1. Decentralized Review and the 5-Year Re-Review Process: Clarification** (FSEC resolution)

*Departments who opt in to create a “decentralized review process” for new online courses may also create a department-level process for the five-year review of existing courses in accordance with the other terms and conditions of the process.*

**2. Campus Culture & Climate Assessment Leadership Team** (Chris Ziegler)

The Campus Culture and Climate Assessment is the first comprehensive climate assessment at Kennesaw State University that surveys all of KSU's faculty, staff, and students. With the assistance of an external vendor, Rankin & Associates Consulting, and the dedicated efforts of over 40 campus community members, the survey instrument was developed and refined to adequately assess the current climate for working and learning at KSU. The survey will open on February 19, 2014 and will close on March 5, 2014 depending on completion rates. The survey results will be communicated to the campus community in Fall Semester 2014. Two to three actionable items will be developed from the findings that can be implemented within one year. Dedicated funds have been set aside to ensure the completion of the action items. In order for Kennesaw State to receive reliable data, a 30% response rate must be met. The Campus Culture and Climate Assessment Task Force encourages you to take the survey and remind your colleagues and students to do the same. For more information regarding the survey and process to date, please visit [www.kennesaw.edu/ccca](http://www.kennesaw.edu/ccca).

**3. Consolidation Update: Expanded Faculty Members on Consolidation Committee**

HSS: Tim Hedeen

Coles: Randy Stuart

UC: TBD

Arts: April Munson

Edu: Jim Wright

CSM: Chris Dockery

Wellstar: Jackie Jones

Volunteer for a consolidation working group at: [http://www.ksuspsuconsolidation.com](http://www.ksuspsuconsolidation.com/)

**4. Distance Education Comprehensive Task Force Update** (K. White)

Elections are being held in colleges where there were more than two nominees. Working to ensure Arts and Math & Science have at least two reps.

**5. This Policy Makes No Sense Update** (K. White)

Group of faculty and staff met on 1/23/14 to begin analyzing the responses; report due to campus by the end of Spring 2014.

**6. KSU Film Data Base**

Kennesaw State University has an impressive variety of open educational resources through our Library. The Films on Demand database is an outstanding resource for video and film that is more reliable than YouTube and without advertisement (see [December Talon Tips](http://www.kennesaw.edu/dlc/TalonTips/Volume/TalonTipsVol5Issue1.pdf) for more information.) Off-campus users will require netid authentication.

<http://digital.films.com.proxy.kennesaw.edu/Dashboard.aspx>

**7. Update on Centralized Quality Matters Review Process:**

As a part of the Faculty Senate and Distance Learning Center’s efforts to involve faculty in the review and decision making process related to online course development, the DLC with support of the Faculty Senate has established a modified centralized review process. This process adds a faculty-selected definition of “peer” and self-review option *(e.g. add a subject matter expert(s) to the review team, add a departmental colleague(s) to the review team, add a self-review component to the review team, or other similar additions to the review team makeup)* to online course review.

We have revised the Distance Learning Course and Review Request as follows:

 “**Centralized Review (Option One)**

 DLC assigned review of three available reviewers

 “**Centralized Review (Option Two)**

 I request to serve as a self-reviewer on the review team

 I request an Instructional Designer serve on the review team

 I request a Departmental Colleague\*

 I request an Academic Discipline Subject Matter Expect\*

 I request a team of Academic Discipline Subject Matter Experts (up to three)\*

 I request a specific individual(s) based on my choices above\* (Select Up To 3)

 If less than three of the above are chosen, DLC will assign remaining reviewer(s).

\*We will gladly reach out on your behalf to check the availability of your request. If individuals are not available based on your preferences, we will notify you to consider other available options or propose a timeline to meet the request. Requested reviewers are required to have completed the Applying the Quality Matters Rubric ( APPQMR ) training. The APPQMR is not required for the faculty developer to offer a self-review.

You can review the entire form at <https://web.kennesaw.edu/dlc7/>

We hope that the new form will provide faculty the flexibility they desire for online course review. This modified review process does not require departmental opt-in to the decentralized course review pilot. It is open and available to any faculty member desiring more input into review team composition.

**8. Athletics Grade Report News** (R. Stuart)

For the Fall 2013 semester KSU's Student-athletes earned an overall 3.15 GPA! 13 of the 15 sports sponsored by KSU had GPA's over 3.00 with 4 of the 15 earning GPA's of 3.5 or higher! Men's Tennis 3.68 Women's Golf                       3.56

Men's Golf                           3.59 Women's Cross Country      3.54

**9. Uniform Contract Start Dates Information** (R. Matson)

See attached information; contact Ron Matson for question: rmatson@kennesaw.edu

**10. UPS Store on campus**

**11. Concert Information**

On Saturday, February 8, the School of Music proudly presents the annual Collage Concert, at 8 p.m. in Morgan Hall at the Bailey Performance Center.  A signature event for the School of Music, the concert showcases faculty soloists and student ensembles in a fast-paced blend of vignette performances, spanning an assortment of musical styles and instrumentation.  The Collage Concert is an audience favorite, and all proceeds benefit scholarships for music students.  Tickets range from $8-40, and are available online at ticketing.kennesaw.edu, or by phone at 770-420-6650.

**12. New Comment Box on Faculty Senate Website[[1]](#footnote-1)**

Anyone can now contact the Faculty Senate by making a comment in a comment box on the Faculty Senate website. This can be done anonymously, if desired.

To raise an issue with the Senate, please contact a member of the FSEC, send an email to Faculty\_Senate\_President@kennesaw.edu or use the new comment box on the website!

The comment box is available at: <http://www.kennesaw.edu/faculty/contact.php>

**OTHER MATTERS ARISING**

1. Thank you to Chris Ward for creating this feature! [↑](#footnote-ref-1)