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| **KSU Faculty Senate Meeting**  **Attendance (September 30, 2013)** | | | |  |
| **College/Constituency** | **Faculty Member/Liaison** | **Attendance** |
| Accounting | Thomas Devaney |  |
| Biology & Physics | R. C. Paul | X |
| Chemistry & Biochemistry | Chris Dockery | X |
| Communication | Emma Wertz | X |
| Computer Science | Dick Gayler | X |
| Dance | Stevan Novakovich | X |
| Economics, Finance & Quantitative Analysis | Abhra Roy | X |
| Education Leadership | Earl Holliday | X |
| Elementary & Early Childhood Education | Stacy Delacruz | X |
| English | Cindy Bowers | X |
| Exercise Science/Sports Mgt. | John McLester | X |
| First-Year and Transitional Studies | Richard Mosholder | X |
| Foreign Language | Jaime Cruz-Ortiz | X |
| Geography & Anthropology | Matthew Mitchelson | X |
| Health, Physical Education & Sport Science | Peter St. Pierre | X |
| History & Philosophy | Alan LeBaron | O |
| Human Services | Irene McClatchey | X |
| Information Systems | Humayun Zafar | X |
| Inclusive Education | Joya Carter-Hicks | X |
| Instructional Technology | Jo Williamson | X |
| Interdisciplinary Studies | Roxanne Donovan | X |
| Management & Entrepreneurship | Doug Moodie | X |
| Marketing & Professional Sales | Maria Kalamas | X |
| Mathematics & Statistics | Josip Derado | X |
| Music | John Warren | X |
| Nursing | Jackie Jones | X |
| Political Science & International Affairs | Jack Moran | X |
| Psychology | Chris Ziegler | X |
| Secondary & Middle Grades Education | Joanne Simpson | X |
| Sociology & Criminal Justice | Kenneth White | X |
| Sturgis Library | Cheryl Stiles | O |
| Theatre, Performance Studies & Dance | Jane Barnette | X |
| University Studies | Ree Howard | X |
| Visual Arts | April Munson | X |
| Administrators Senate | Caryn Young | X |
| Staff Senate | C. Beam/J. Costen | X |
| Chairs Council | Alice Pate | X |
| Student Government | Ryan Delaney | X |
| **VISITORS** |  |  |
| President | Dr. Dan Papp | X |
| Staff Senate | Ron Bullock | X |
| Library Representative | Jon Harsen | X |
| Associate Vice President for Faculty | Dr. Ron Matson | X |
| Faculty Athletic Rep to NCAA | Prof. Randy Stuart | X |
| AAUP | Tim Hedeen | X |
| DLC | Jim Cope | X |
| Academic Affairs | Kevin Gwaltney | X |
| CETL | Tom Pusateri | X |
| Office of Inst. Accred. | Leigh Funk | X |
| Manager of HR Services | Amy Phillips | X |
| Benefits Manager | Corie Snellenberger | X |
| VP Enrollment Services | Kim West | X |

Ken White called the meeting to order at 3:33 pm

**Old Business**

1. C. Ziegler proposed a Friendly Amendment Suggestion to Online Review Proposal; postpone vote until 10/28 to consider the following proposal put forth by the FSEC in consultation with the Office of Institutional Accreditation and the Distance Learning Center. D. Gayler accepted the amendment.

**Goals of Friendly Amendment**

1. Involve faculty in the review and decision making process regarding how to ensure the quality of online courses.
2. Initiate a short-term pilot of a new model for ensuring the quality of online courses.
3. Establish a faculty led task force to examine long-term models for ensuring the quality of online courses at KSU that includes consideration of the fit and feasibility of an instructor-only training pathway to building online courses.

**Suggested Plan to Move Forward**

1. Postpone the vote on distance education until the October Senate meeting on 10/28, giving the campus more time to have a conversation on the options.
   1. Convene two more campus forums to discuss the proposed decentralized review process.
2. Maintain the current QM review process as currently implemented for those who prefer to use the current process.
3. Establish and pilot a Decentralized Review Process
   1. Starting spring 2014, instructors wishing to create an online course would go through the current QM peer review process once. After one successful review, the instructor would create additional online courses that would go through a new decentralized process of review at the departmental level using the QM rubric.
   2. Any faculty member who has successfully gone through the QM peer review process once will be eligible to create online courses using the decentralized process.
   3. Initiate a one-year study to examine the fit and feasibility of the decentralized review process.
4. Establish a faculty-led taskforce in Fall 2013 to comprehensively study distance education and make recommendations by the end of Spring 2014 regarding options for how KSU can implement a process for ensuring the quality of online courses that includes consideration of the fit and feasibility of an instructor-only training pathway to building online courses.

**Old Business (cont’d)**

2. K. White presented Committee Service Update

a. Ad Hoc Committee on P&T and External Letters; Forums on 11/4 and 11/7

University College: Hillary Steiner

CSM: Huggins Msimanga

Bagwell: Anete Vasquez

Coles: Luc Noiset

Arts: Jamie Bullins

Wellstar: Anne White

HSS: Tanja Link

Chairs: Alice K. Pate

Chairs (ex officio): Susan Kirkpatrick Smith

Academic Affairs: Ron Matson

b. Strategic Enrollment Management Committee

Kim West, Chair

Karen Andrews

David Arnold

Susan Blake

Erik Bowe

Maria Britt

Elke Leeds

Erik Malewski

Bob Mattox

Maureen McCarthy

Ralph Rascati

Anita VanBrackle

Tim Blumentritt

**Old Business (cont’d)**

3. Faculty Handbook Language changes (**Second Readings**):

1. Annual reporting language purpose clarification. R. Mosholder moved to approve. The motion was seconded and passed.
2. T&P Process Committee clarification. K. White moved to approve. The motion was seconded and passed.

**New Business**

New system proposal for student learning to replace AOL and, in part, CPR processes Presented by Kevin P. Gwaltney. D. Gayler and R. Donovan asked about the need for additional resources. K. Gwaltney requests feedback sent to [kgwaltne@kennesaw.edu](mailto:kgwaltne@kennesaw.edu)

**Information**

1. Shared Governance “Road Show” of the Roles of DFCs and CFCs by AAUP (Tim Hedeen and Tom Keene): Please let Andy Pieper ([apieper1@kennesaw.edu](mailto:apieper1@kennesaw.edu)), know what day and time Tim and Tom could join your department or other meeting for a short presentation/Q&A session on shared governance practices at the DFC and/or CFC level.
2. Academic Calendar: Fall Break (Kim West)
3. Part-Time Faculty Workload; clarification to come into compliance with legal requirements (Ron Matson)
   1. Because of concerns expressed by TRS and the BoR, the Provost has re-intrepreted what constitutes a “Part-time” load.  Effective Spring 2014, part-time faculty will not be allowed to teach 4 courses in one semester regardless of teaching load in previous semesters. That is, part-time faculty cannot teach more than three, 3-credit hour courses (of the same prep) in one semester. (This situation is evolving; please, contact Ron Matson for questions).
4. **Owl-O-Ween** [www.owl-o-ween.com](http://www.owl-o-ween.com/) (Marty S. Elliott)
   1. Fun event for all ages on 10/26 at the KSU Sports and Recreation Park
      1. Hot air balloon, costumes, trick or treating, marketplace, performers, family fun, food, and more! Click the link for more information!
      2. See attached PDF
5. **Feed the Future**: Helping students and the KSU community
   1. Bring the following items (and other non-perishable food items) to the next Senate meeting on 9/30 for collection:
      1. Tuna
      2. Spaghetti Sauce
      3. Peanut Butter
      4. Jelly/Jams
      5. Mac ‘n Cheese
      6. Crackers
6. **Founders Week/50th anniversary** (Tom Keene, Nancy King, Joe Meeks, and Terri Arnold)
   1. The events during [Founders Week (October 7-11)](https://web.kennesaw.edu/news/stories/kennesaw-state-university-unveils-plans-celebrate-50-years-progress-during-founders-week) are only the beginning of our 50th Anniversary Celebrations. The celebrations will continue through the spring of 2017 when we celebrate the graduates of the Class of 1967 – our first graduating class. For future events, we will be looking for more input and direct involvement from campus stakeholders. Give us your ideas. Examples:
      1. **Staff Reunion Party:** We are planning a Staff (and Faculty) Reunion Party in late April of 2014.
      2. **FoundersWeek/Homecoming:** Current plans are to fold the Founders Week together with Homecoming beginning next fall (2014) and make it an annual weeklong celebration, a celebration that includes academic components like guest speakers and debates on topics selected by the Faculty Senate – or its designees.
   2. For more information, please contact: [tkeene@kennesaw.edu](mailto:tkeene@kennesaw.edu)

**Liaison Reports**

Administrators Senate (H. Zafar)

- Met on September 10th, 2013  
- Discussed creation of an agenda for the year.  
- They want to initiate a communicate service project that is similar to   
what Staff Senate does.  
- They want to clearly define the purpose of the Senate. Apparently there   
are issues after their split from Staff Senate. For example, when a staff   
employee transitions to an administrator's role, it leaves a leadership gap   
at the staff level. The question they want to address is if it makes sense   
to merge with Staff Senate.

Chairs and Directors Council Meeting (D. Gayler)

• Met on September 11, 2013

• A business process re-engineering effort for academic affairs is starting.

• Dr. Matson discussed the part-time hiring regulations. These regulations are “in flux”.

• The hiring process needs to follow PA.

• MOU's are forwarded to the dean's office to “close the loop”.

• There is a $50 charge for off-cycle checks.

• The KSU foundation representatives discussed changes in the foundation.

• Federal requirements for online courses were discussed.

• The campus climate and culture initiative was presented.

RC Paul motion to adjourn at 4:47pm.