**Faculty Senate Meeting, Monday 19th October at 3:45 pm in A201, Marietta.**

**MINUTES**

1. **Approval of minutes – Joya Carter-Hicks**

More details needed on the Administrative Review report.

Update names of members on the Handbook Committee.

1. **Dr. Dan Papp’s report.**

Board of Regents visited last week, including Chancellor Huckabee.

SACSCOC seven member team conducted a three day visit. They focused on making sure both campuses reflect the substantive change report and comply with SACSCOC. There were “zero” recommendations!

The Reaffirmation of Accreditation visit is three years away, 2019. There are 7 items to address:

1) Faculty documentation/strengths of qualification to teach in specific areas.

2) Student records.

3) FERPA training (protection of FERPA data and those with access).

4) Improve Degree works and Crosswalk.

5) More advisors.

6) Course availability in all areas, but particularly engineering and computing.

7) Organization of KSU data systems.

The final no. for redirection funding is 5.6 million towards instruction, education support and research.

The process of appointing the Strategic Thinking and Planning committee has been finalized.

1. **Dr. Harmon’s Q&A.**

Q. Salary equity increase. How are decision made within departments, particularly a case when faculty change departments as result of consolidation?

1. Consolidation created extra funds but also changed faculty positions. With this, pay gaps were found. An analysis is done within each of the colleges and a there is a budget to address internal equity. The Deans examine internal compression and inversion effect. There is not enough money for all inequity. For instance, our internal gap will be addressed before external inequity.

Q. What is the process of external letters?

A. Details of the external letters are still being worked out through a committee. The process of updating the Handbook will occur in 2016. Faculty are given a year to transition and external letters will not be mandatory until Fall 2017.

1. **Call for missing liaisons, and other FS committee positions – Humayun Zafar.**
2. **Detailed P&T policy progress – Ron Matson.**

Request for 2 volunteers to assist Ron with producing detailed policy for handbook. The draft detailed P&T policy should ready to be presented to Faculty Senate and other consultative bodies in November.

\*William (Bill) Griffith

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1. **Minor changes to GEC – Val Whittlesey**

*Proposal was motioned, second and passed.*

This proposes changes to the GEC that includes removing how representatives are nominated. Also, the English department currently has 1 member on the GEC representing composition. At their last dept. meeting, the Eng. department voted to ask the Faculty Senate to add another GEC member, representing literature.   
  
Rationale: With KSU's old core, the English Department offered 2 composition courses and 1 literature course. They had 1 GEC member who represented composition. With the new U core, English still has 2 composition courses, but they have 10 literature courses.  
Below is the GEC structure that was approved at the August GEC meeting.

**“General Education Council, GEC (permanent) — assigned to the Faculty Senate and advisory to the Undergraduate Policies and Curriculum Committee**

Purpose: The General Education Council serves as an advocate for and facilitator of the general education program on the KSU campus. It is the voice that speaks for the general education program, much as the academic departments speak for their majors. Its goal is to develop and maintain a unified, integrated, and effective general education program. The council is advisory and submits proposals to the UPCC.

Membership: The council is chaired by the Associate Vice President for Curriculum. General education coordinators are those faculty/administrators who coordinate general education activities in their respective departments and function as liaisons between those departments and the council.

TF 20: one general education coordinator from each discipline represented in the core: anthropology, art & design, molecular & cellular biology, ecology, evolution, & organismal biology, chemistry, communication, criminal justice, dance, economics, English- composition, English -literature, foreign language, geography, history, interdisciplinary studies, mathematics, music, philosophy, physics, political science, psychology, sociology, and theatre & performance studies.

The coordinator of WELL 1000.

A director from the Department of First-Year Programs.

One representative elected from the College of Architecture and Construction Management.

One representative elected from the Bagwell College of Education.

One representative elected from the College of Computing and Software Engineering.

One representative elected from the Southern Polytechnic College of Engineering and Engineering Technology.”

1. **Change TEC in handbook - Julia Fuller/Julie Moore**

*Proposal was motioned, seconded, voted on and passed.*

Proposed one minor change to the amended text as noted here: On the line labeled TF10, insert the acronym "EPP" between the words "each" and "college" so that the phrase reads: one faculty member from each EPP college outside the BCOE...

Proposed one major change to strike the entire section in the KSU Handbook under Teacher Education Council and replace it with replace with the following:

**“Educator Preparation Curriculum Council, EPCC (permanent) – assigned to the Faculty Senate and advisory to the Faculty Senate and the Dean of the College of Education**

Purpose: The Educator Preparation Curriculum Council (EPCC) is the equivalent of a college curriculum committee for all educator preparation degrees and endorsement programs at KSU. The EPCC is a standing university-wide governance committee, established to represent the entire Education Preparation Provider (EPP) in curricular and policy matters affecting these programs. Recommendations are forwarded to the UPCC or GPCC as appropriate. The EPP includes any faculty member at KSU who identifies with or wants to contribute to teacher preparation and formally joins one or more or of the professional educator preparation programs.

Membership: Membership on the EPCC is representative of all BCOE academic departments, all non-BCOE colleges in the EPP, significant academic support functions, and the Bagwell College of Education’s Dean’s office:

TF 10: One member representing each department (EECE 1, SMGE 1, INED 1, ITEC 1, EDL 1), one faculty member from each college outside of the BCOE (4 total), and one faculty member to represent Collaborative Graduate Programs across the EPP.

AD 1: From the BCOE dean’s office, appointed by the BCOE dean

SF 2: One faculty or staff member from each of the academic support units (CEPP 1, ESS 1)

Ex-Officio (non-voting): EPP deans, EPP department chairs.”

1. **Changing Senate bylaws - Ken White.**

*Motion 1: Proposal was motioned, second, voted on and failed.*

“The Faculty Senate president may allow and preside over informal discussions on the floor pertinent to the imminent offering of formal motions. Speakers must first be recognized by the Faculty Senate president.  Upon recognition, the speaker should identify him or herself by name and the constituency he or she represents.”

*Motion 2: Proposal was motioned, second, voted on and failed.*

“Non-informational or substantive agenda items, such as a motion to amend or modify handbook language, require a first and second reading.”

1. **Meeting was adjourned (5:10PM).**