

# KSU Faculty Senate AY 2016-2017

Meeting Minutes: January 2017

<b>Attendance</b>		
<b>Department/Constituency/Liaison</b>	<b>Name</b>	<b>Present</b>
<b>Visitors</b>		
Asst. V President for University Relations	Tammy DeMel	
Associate Vice Provost	Maureen McCarthy	
Assoc. V President: Tech. Enhanced Learning	Elke Leeds	
Office of Institutional Effectiveness	Kevin Gwaltney	
College of Humanities and Social Sciences	Thierry Leger	
<b>Liaisons</b>		
Administrators Council	Chris Hutt	
Chairs and Directors Assembly	Dawn Baunach	
Deans Council	Kathy Schwaig	
Part-time Faculty Council		
Staff Senate	Chris Beam	
Student Government Association		
<b>Ex-officio</b>		
President	Sam Olens	
Provost and VPAA	Ken Harmon	
Assoc. V President for Faculty	Ron Matson	
Assoc. V President for Enrollment Services	Kim West	
<b>Senators</b>		
Accounting	Cristen Dutcher	
Architecture	Kathryn Bedette	
Art & Design	Craig Brasco	
Chemistry & Biochemistry	Michael Van Dyke	
Civil Engineering	Metin Oguzmert	
Construction Engineering Technology	Matthew Wilson	
Communication	Carolyn Carlson	
Computer Science	Alan Shaw	
Construction Management	Charner Rodgers	
Culinary Sustainability & Hospitality	Jonathan Brown	
Dance	McCree O'Kelley	
Digital Writing and Media Arts	Uttam Kokil	
Ecology, Evolution, and Organismal Biology	Joe Dirnbeger	
Economics, Finance & Quantitative Analysis	Luc Noiset	

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Meeting Minutes: January 2017

Education Leadership	Nic Clegorne	<b>Proxy</b>
Elementary & Early Childhood Education	Scott Ritchie	<b>Proxy</b>
Electrical Engineering	Yusun Chang	
Electrical & Computer Engineering Technology	Pam Frinzi	
English	Jeanne Bohannon	
Exercise Science/Sports Mgt.	Laurie Tis	
First-Year and Transitional Studies	Richard Mosholder	
Foreign Languages	Federica Santini	
Geography & Anthropology	Debrati Sen	
Health Promotion and Physical Education	Peter St. Pierre	
History & Philosophy	Marianne Holdzkom	
Honors College	Katherine Kinnick	
Inclusive Education	Joya Carter-Hicks	
Information Systems	Humayun Zafar	
Information Technology	Ming Yang	
Instructional Technology	Julia Fuller	
Interdisciplinary Studies	May Gao	
Leadership & Integrative Studies	Jennifer Purcell	
Library, University	Barbara Wood	
Management & Entrepreneurship	Doug Moodie	
Marketing & Professional Sales	Sandra Pierquet	
Mathematics	Josip Derado	
Mechanical Engineering	Mohammed S. Mayeed	
Mechanical Engineering Technology	Randy Emert	
Mechatronics	Ying Wang	
Molecular & Cellular Biology	Jerald Hendrix	
Music	Jana Young	
Nursing	Jane Brannan	
Physics	Russell Patrick	
Political Science & International Affairs	Ken White	
Psychology	Roxanne Donovan	
Secondary & Middle Grades Education	Bryan Gillis	<b>Proxy</b>
Social Work & Human Services	Vanessa Robinson-Dooley	
Sociology & Criminal Justice	Tanja Link	
Software Engineering & Game Development	Paola Spoletini	
Statistics & Analytical Sciences	Josip Derado	
Systems & Industrial Engineering	Robert Keyser	
Theatre, Performance Studies & Dance	Jim Davis	

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## Call to Order

1. The meeting was called to order at 12:30pm on January 30, 2017.

## Old Business

None

## Current Business

1. **Motion.** A motion was made to approve the November 2016 [meeting minutes](#).
  - a. Seconded and passed.
2. Comments from President Olens:
  - a. The president's office will be on the Marietta Campus at least one day per week
  - b. Meetings have taken place with at least half of the deans; beginning to meet with professors
  - c. Discussion of co-ops and internships; meeting with the foundation(s); additional recruiting activities – expanded to include new businesses/industry
  - d. SharePoint – taskforce platform – open to additional committees
  - e. Attending Harvard program for new presidents; attending AASCU with GA Southern's new president
  - f. Attending staff senate, SGA, FSEC; engagement with students on and off campus; speaking to individual classes as requests are received
  - g. Academic Learning Building – on the USG list but not the Governor's list; "fighting to get it back into the budget" "haven't given up on this year"; budget meeting with USG Tues 10:00 AM; audits are assisting the process.
  - h. Fall 2018 – fixed seats for incoming freshman
3. Academic Program Coordination – Dr. Kevin Gwaltney
  - a. Revised draft; included "Academic" added to coordinator title; feedback from various shared governance bodies twice; approved by other two bodies; this was the final vote

# KSU Faculty Senate AY 2016-2017

Meeting Minutes: January 2017

4. **Motion.** A motion was made to approve the revised Academic Program Coordination policy.
  - a. Seconded and passed.
5. Non-voting OIE representation on the UPCC– Dr. Gwaltney
  - a. The request was made for Dr. Perez to confirm UPCC support prior to the senate voting on OIE representation.
6. **Motion.** A motion was made to table discussion of Non-voting OIE representation on the UPCC.
  - a. Seconded and passed.
7. Concerned Marietta English Faculty Members –Dr. Jeanne Bohannon and Dr. Nancy Reichart
  - a. A request was presented for faculty evaluation of the administration of the Faculty Support Office.
  - b. Detailed memo provided with the Agenda.
8. **Motion.** A motion was made to provide for faculty evaluation of the FSO.
  - a. Seconded
  - b. Discussion points:
    - i. Dr. Humayun Zafar requested a more concise statement of the request for senate review.
    - ii. Faculty members were encouraged to meet with Andy Pieper, who coordinates the FSEA, and Provost Harmon to discuss strategies for soliciting feedback on (1) the function of the new unit and (2) possible administrative reviews for the individuals directing the unit.
    - iii. Provost Harmon clarified differences between feedback in annual reviews versus unit evaluations and encouraged faculty members to revisit the request with unit administration.
    - iv. The motion was withdrawn.
9. Dissatisfaction with Faculty Senate: Membership resolution – Dr. Marianne Holdzkom
  - a. Resolution statement provided in the Agenda.
10. **Motion.** A motion was made to amend language in section 3.1.1 of the University Handbook to read that "Eligibility to serve as the department's

# KSU Faculty Senate AY 2016-2017

Meeting Minutes: January 2017

senator is restricted to the full-time tenured ~~tenure-track, non-tenure-track,~~ and ~~temporary~~ faculty of the department, excluding the department chair, except in the case that no member of the teaching faculty in a department is tenured."

- a. Seconded
  - b. Discussion points:
    - i. Restricts faculty voice
    - ii. Would exclude nearly half of current senators – implications for replacing senators in a timely manner
    - iii. Multiple departments with majority non-tenured faculty (both pre-tenure and non-tenure track)
    - iv. Current senators who are non-tenured expressed the value of their senate service "It is a honor to serve on the senate"
    - v. Discussion regarding the potential rephrasing to require a level of experience prior to serving as a senator (e.g. 2 years on tenure-track)
    - vi. The measure could protect some faculty, but do these protections outweigh the exclusion of important and valued faculty voices.
  - c. Tabled until March per By-Laws for two-month review period.
11. President's Transition Task Force Update – Dr. Zafar
- a. Points provided in the Agenda.
  - b. Feedback on the proposed areas for improvement was invited; the addition of areas is possible based on campus-wide input.

## **New Business**

1. **Suggestion.** Dr. Ken White suggested the Faculty Senate consider endorsing a common, university reader related to current topics of interests.
  - a. It was recommended that he submit specific language to the FSEC for inclusion on the next FS agenda.

# KSU Faculty Senate AY 2016-2017

Meeting Minutes: January 2017

## **Adjournment**

1. **Motion.** A motion to adjourn was made.
  - a. Seconded and passed

## **Information Items**

1. WebLearners program and preferred first name – Dr. Elke Leeds
  - a. Information provided in the Agenda.

Minutes submitted by:

Jennifer Purcell, FSEC and Kathryn Bedette, Secretary, FSEC

**Deans' Council Report**  
**Jan 26, 2017, 9:00 a.m.**

Prepared by Roxanne Donovan, Faculty Senate Representative

- I. Ken Harmon
  - a. Harmon announced he has decided to stay at KSU after in-depth discussions with President Olens. He has withdrawn from the president search for which he was a finalist.
  
- II. Progression-15 credits—Rob Smith
  - a. Retention rate at KSU after 6 yrs is 41.8 (after 4 yrs is 13.9); these numbers are below national guidelines and below comparator institutions
  - b. Data presented to council suggest the largest percentage of KSU students are at the senior level (~30%)
  - c. Analyses indicate students aren't taking 15 credit-hours per semester making it difficult to graduate in 4 years; moreover, students may start off taking 15 credits in their first semester but reduce credit-load in later semesters
  - d. Discussion ensued about the factors that may impact these data, including student college preparedness, financial insecurity, course availability, external pressures such as work and caregiving responsibilities
  
- III. Advising Updates – Chris Hutt
  - a. All advising centers are using EAB to different degrees (EAB is a comprehensive advising platform that, among other things, tracks advising appointments, advisor notes, and departments students are connecting with)
  - b. Provided preliminary EAB data and activities related to advising
  - c. Suggested to Hutt that he present to Faculty Senate the EAB functionality that our body might find helpful
  
- IV. Marietta Faculty Support Office – Julie Newell
  - a. Renovation is complete; office has administrative support, 11 faculty workstations, and 3 rooms to meet with students
  - b. Newell said this office is a good beginning but to address the need that exists, additional space is necessary
  - c. Location is J305 and use is first come first served
  - d. Open to PT and FT faculty
  
- V. KSU Strategic Planning Committee Update – Mark Anderson
  - a. Executive committee met and began drafting possibilities to be discussed in the larger group
  - b. Initial plan focused on the next year (bridge plan) with a focus on the 5-year plan afterward
  - c. Details of the short-term plan to come
  
- VI. IRB Process – Robin Dorff
  - a. Questions are arising in CHSS and elsewhere about whether KSU is interpreting federal IRB guidelines too stringently compared to other universities
  - b. Ensuing discussion included examples from deans where current interpretations are hindering student learning and college data-gathering efforts
  - c. Conclusion: Harmon will speak with Olens about possible next steps

VII. Other

- a. Ken Harmon plans to schedule budget meetings with deans to discuss upcoming university and college allocations; along with new faculty and staff lines, salary equity continues to be a focus as the budget unfolds
- b. Mike Dishman reported the graduate college has proposed a 3% increase in tuition

Adjourned 10:27 a.m.



CDA Report, Jan. 18, 2017

Dr. Crimm called the meeting to order at 9am.

1- Approval of December 7, 2016 CDA minutes

Approved unanimously with no changes. Dr. Crimm reminded the group that CDA minutes and agendas can be shared with faculty and are available online at <http://cda.kennesaw.edu/>

2- Liaison Reports

Most groups have not met yet.

As reported by Dr. Pulinkala, the Diversity and International Faculty Committee no longer exists.

Dr. Pate reported on the Student Success committee. This group has started their work and will report on progress soon.

The Policy Process Council is being revamped (also reported by Dr. Pate).

3- Presidential Transition Taskforce Update

Dr. Crimm reported briefly on the status of this group, which has started its work. The taskforce consists in about 25 people and will be supporting the President for the next 9 months to a year.

4- Dr. Matson, Q&A

Dr. Matson reminded Chairs and Directors to please hold dept. elections in Spring, esp. for P&T committees. He also noted that with ACA changing, there will be changes in the PT situation, but we cannot know yet.

Q. Clarification about PT faculty workload, especially in summer.

A. In regular semesters, 2 courses are still going to be the maximum, as the BoR requires less than 20 hours per week. While the calculation is extremely complex and there have been comments about how many hours are actually needed for one course preparation, if we consider that a full-time teaching load is calculated as a 5/5, 3 courses per semester would not be less than 50% of that, so 2 courses per semester remains the maximum teaching load for PT faculty. Even if ACA changes, the “less than 20 hours” requirement comes from the BoR and will remain in place; the way we measure the workload may change. In the summer, partial benefits can be explored if more work is required.

There were no additional questions.

The general meeting was adjourned at 9:20am.

Respectfully submitted by Federica Santini, Faculty Senate Liaison to the CDA