

KSU Faculty Senate Meeting Minutes for 08/23/10
Attendance (x=present; o=not present; s=substitute)

Name	Constituency/Roll	Attendance
Ethel King-McKenzie	Elementary and Early Childhood Education	X
Doug Moodie	Management and Entrepreneurship	X
Peter Fenton	Sociology and Criminal Justice	X
Stephen Braden	First Year Programs	X
Leigh Funk	Inclusive Education	X
Dick Gayler	Computer Science and Information Systems	X
Kevin Gwaltney	Chemistry & Biochemistry	X
Cindy Bowers	English	X
Xiao Huang	Economics, Finance and Quantitative Analysis	X
Cherilyn Hultquist	Health, Physical Education and Sport Science	X
Jackie Jones	Nursing	X
Susanne Kelley	Foreign Language	X
Teresa Banker	Mathematics and Statistics	X
Alison Mann	Music	X
Robert C. Paul	Biology and Physics	X
Jamie Bullins	Theatre and Performance Studies	X
Arjan Raven	Accounting	X
Susan Rouse	History and Philosophy	X
Babara Salyer	Secondary and Middle Grades Education	X
Vanessa Slinger-Friedman	Geography & Anthropology	X
Deborah N. Smith	University Studies	X
Keith Smith	Visual Arts	X
Randy Stuart	Marketing and Professional Sales	X
Eric Tubbs	Education Leadership	X
Carol Collard	Human Services	X
Chuck Aust	Communication	X
Chris Ziegler	Psychology	X
Ulf Zimmermann	Political Science and International Affairs	X
Veronica Trammell	Administrators Senate	X
Ellen Jones	Staff Senate	O
	Student Government	O
Visitors		
Jorge Perez	Faculty Exec Asst. to the President	
Dan Papp	President KSU	
Dan Paracka	IGI	
Karim Ismaili	CHSS	
Raj Veliyath	Fac exec Asst. to Provost (Academic Affairs)	
Elke Leeds	Distance Learning center	
Ken Harmon	Interim Provost & VP for Academic Affairs	
Teresa Joyce	Associate Provost	

Information Items:

Introduction of President of Faculty Senate (Kevin Gwaltney)

Kevin Gwaltney, Faculty Senate Past president, thanked the outgoing board members and introduced Randy Stuart as new President of Faculty Senate.

Introduction of Faculty Senators – Faculty Senators and guests introduced themselves.

University President (Dr. Dan Papp)

(1) Dr. Papp presented information and addressed concerns about KSU's budget. As far as we know what said in early Aug is true. He is cautiously optimistic. In June and July there was an increase in tax revenues in GA. Congress passed a bill that provided GA with Medicare money. He hopes that we will get the 4% originally taken out back. No talk so far of furloughs. (2) Dr. Papp also talked about the Provost search. The committee for this search is listed on KSU's website. Time frame on the search – short list to campus in late Jan/early Feb. (3) The new Prillaman (Health Sciences) building opened 2 weeks ago. It is an incredible facility. (4) 23,946 students enrollment as of last week. (5) Parker and Associates is the search firm that KSU is negotiating with for the Provost search. KSU might also go with them to search for Athletic director position. (6) Shared governance – this summer he has had meetings with Presidents of FS to talk about some issues relating to shared governance. Dr. Papp mentioned that they had reached some consensus that at times, (a) the President screwed up and, (b) some people did not understand what shared governance was about. Jorge Perez mentioned that they devoted an entire cabinet meeting to the topic. Dr. Papp said that shared governance at KSU is a work in progress and that we are generally in good shape. The Cabinet is dedicated to shared governance.

Questions/comments:

- (1) What about a week off for fall break? Dr. Papp said that there are some issues to be addressed but it might be a possibility once we have new lab sciences building.
- (2) What was the process of selection of Digital Measures for the reviews? The idea came out of the Coles College where they have been doing it for a number of years. Randy Stuart mentioned that this topic will be talked about in the Sept. meeting.

Review Faculty Senate (Randy Stuart)

Randy will send out the bylaws to all Faculty Senators via email. If a Senator cannot come to meeting, send a substitute rep and let Randy Stuart know. Faculty Senate operates under Roberts Rules.

Approval of Minutes

Kevin Gwaltney moved to approve the minutes from the May 2010 meeting. Seconded and approved.

New Business:

Faculty Senate Elections

Officers: (nominated, voted on, and approved)

Vice-President/President-Elect: Doug Moodie, (Management and Entrepreneurship)

Secretary: Jackie Jones, (Nursing)

Administrators Senate Liaison: Debbie Smith (Dept. of University Studies)

Staff Senate Liaison: Jamie Bullins (Theatre, Performance Studies and Dance)

Student Government Liaison: Chris Ziegler, (Psychology)

Others:

President's Planning and Budget Advisory Committee (selected by the senators from the college operating as a caucus): Bagwell, Well Star and College of the Arts need a new Rep to this committee. Persons from these colleges should be selected by the Senators and their name sent on to FS President ASAP.

Public Safety Advisory Committee (two elected by the Faculty Senate): Pete Fenton (SCJ) – offered to continue serving on this committee.

Discussion: does not have to be a senator but it voted on by FS.

K. Gwaltney suggests senators gather names from their colleges for a second person. Randy will send out description to all senators.

Human Resource Advisory Committee (elected by Faculty Senate)

Discussion - Michelle McGinty believes that this committee has been dissolved. Susan Rouse mentioned that this committee met once only and there was no business. There was a suggestion that this committee be dissolved. Randy Stuart said that we will put this matter on hold for now.

Parking Appeals – Leigh Funk voted on and approved.

Discussion - Kevin Gwaltney mentioned that this is one of the committees not formally in Section Three of the Faculty Handbook. There is request from this group that it be a senator on this committee.

Parking Committee – RC Paul voted on and approved.

Discussion – This committee was not on the list. This is not presently a standing committee. It needs to be a standing committee. Two (2) representatives are required.

Food advisory – Chris Ziegler and RC Paul were voted on and approved.

Discussion – This committee is also not on the list and it is not presently a standing committee. It needs to be a standing committee. Two (2) representatives are required.

Information Items:

Introduction of Faculty Executive Assistant to the Provost, Dr. Rajaram Veliyath

His role is as liaison between the Office of Academic affairs and faculty. He deals with any concerns relating to the faculty. He will be updating the current strategic plan and the next strategic plan for 2012. His role includes looking at and planning space on campus. Additionally, he will be involved in reconciling the different data bases on campus and the implementation of the new faculty and staff recruitment training system. Summer compensation and tenure and promotion are other things he will be looking into.

Discussion - Chris Ziegler asked if he has any formal interaction with the Faculty executive to the President (Jorge Perez)? He said informally they do and now that is being formalized.

Update on Review of Academic Administrators (Dr. Teresa Joyce)

Dr. Joyce reported on the status of the online administrative review. She mentioned that last year was the pilot year. It went well as far as she is concerned. Please send her feedback on improvements for implementation in this following year. The committee will go through the comments and make suggestions for improvements. They hope to begin the process in Fall this year.

Discussion- Susan Rouse thought that the FS exec committee was the oversight committee for the review process. Kevin Gwaltney said that 2 deans, 2 chairs, the Provost, and LeAnn Lands (who drafted the review) were on the original committee last year. Susan Rouse thought that it was not meant to be an ad hoc committee but one that included the FSEC. Jorge Perez suggested that faculty tell their dept. that the review in Spring was a pilot and going forward it will be done every Fall.

Distance Learning (Dr. Elke Leeds)

Dr. Leeds is the Interim Executive Director for the Distance Learning Center. Dr. Leeds said that they are establishing a presence in house 58 on campus to be a service center for housing, designing, and promote distance learning. They are also considering ways to maintain integrity in distance courses (prevent cheating).

Discussion - Randy Stuart asked about search for this position.

New Business:

Travel Policy Proposal (see file *100615 Travel Policy.doc*) (Michelle McGinty)

An internal audit happened at KSU. We need additional verbage to clarify travel policies. Currently state and BOR policy allow reimbursement for parking at the airport but the new policy has to specify what is economical parking. Please send your questions to Michelle McGinty.

Discussion – Kevin Gwaltney asked if this policy is in effect. J Peters mentioned that this policy does not become effective until the Cabinet approves. Dick Gaylor asked if there is any way to distinguish what in this policy is coming from on top. J Peters stated that we cannot be more lenient than the State and BOR and that we are just clarifying our policy. Kevin Gwaltney mentioned concerns about: (1) Finding the lowest possible economic fare at time of booking – what if not possible? He asked for more elaboration, (2) Providing the conference agenda to show whether or not meals were provided. He believes that more elaboration might help, and (3) Authorizing private vehicle for travel when travelling. Dick Gaylor requested clarification on #3 about economical fare. What if it takes you more out of the way and increases your travel time? J Peters mentioned that faculty should not be buying 1st class tickets. Karen Garner said that if faculty/staff are unable to provide a conference agenda, they can email the conference organizer, and ask for proof that no meals were provided. Documentation is needed and it is helpful. Michelle McGinty said that travelers must submit a receipt even if there is a continental breakfast but it does not meet your needs and you end up eating outside of the conference. Randy Stuart finalized the discussion saying that Michelle McGinty will clean up the document and bring it back to Faculty Senate again.

Other Matters Arising:

Interim Provost Ken Harmon - Interim Provost Ken Harmon was introduced. He said that he will try to have an open casual style. He is a believer in shared governance.
Discussion - Chris Ziegler asked if the final decision on T & P are his to make. Dr. Harmon said that yes, he will have the same role.

Meeting adjourned at 4:41 pm.

Respectively submitted by Vanessa Slinger-Friedman 08/30/10