Senate Agenda

February 27, 2023

12:30-1:45

Virtual Meeting

Opening Remarks

Welcome – M. Todd Harper

Online Faculty Senate Meeting Expectations

a. Voting will be carried out electronically (link will be available in the chat window) and will be tracked. Please only vote if you are a senator. A non-senator voting will result in an immediate permanent ban from the faculty senate.

b. Use the “Raise your hand” feature in order to be recognized. iv. As we move forward with our senate meetings, the FSEC has heard from its members and agrees on the need to hold to correct parliamentary procedure. Motions will be preferred over discussion items so that we typically have action items on the floor. We would like to point out that there will be less time in our meetings used to announce our business items, so it will be more important than ever to be familiar with all documents pertaining to our meeting. To further promote discussion, the president of the faculty senate will begin by calling for dissenting opinions. If there are no dissenting voices, we will be able to call for a vote directly and increase efficiency in our meetings.

c. Please get familiar with Robert’s Rules of Order: https://assembly.cornell.edu/sites/default/files/roberts\_rules\_simplified.pdf

Old Business:

1. Approval of Faculty Senate October Minutes. (M. Todd Harper 12:30)
2. Course Evaluation Survey (See attached proposals along with three motions below) (Darina Lepadatu 12:30-12:50)
3. Graduate Incomplete Policy Revision (Juliet Langman, 12:50-1:00)

New Business

1. KSU’s New Records Management Policy (Informational Item) (Tamara Livingston, 1:00-1:10)
2. Transfer Policy Revision and Clarification (Paul Parker, 1:10-1:15)
3. Undergraduate Catalog Policy Revision (Jaime Cruz-Ortiz, 1:15-1:25)
4. Graduate Catalog Policy Revision (Anissa Vega, 1:25-1:35)
5. Centers and Institutes Policy Revision (LaJuan Simpson-Wilkey, 1:35-1:45

Appendix:

Course Evaluation Motions

**Motion 1.** The Taskforce on Course Evaluations proposes the attached course evaluation survey.

**Motion 2.** Instructors may provide 1% extracredit if response rates are over 50% and no more than 2% extracredit if response rates are over 75%. Extracredit incentives may be adopted optionally by instructors.

**Motion 3.** **T**he course evaluation period will be extended to 4 weeks prior to the last day of the semester (for a regular 15 week semester).